

Memo

To: Day Care Providers
From: Anne Kurtz
CC: Department of Education
Date: August 11, 2005
Re: Revised Infant Policy

Infant Policy

The child nutrition programs reimburse day care homes for the costs of serving nutritious meals – including the cost of preparation and clean up of meals – to infants. We are revising program policy to recognize the non-food related costs of serving infants by allowing reimbursement for meals containing only infant formula whether supplied by the caregiver or the parent. To receive reimbursement, the caregiver must always offer the infant a complete, developmentally appropriate meal. Because we are recognizing the labor involved in serving meals to infants, the meal must be served and fed to the infant by the caregiver. According to the Pennsylvania Department of Education, “Effective August 1, 2005, when a parent provides any components to a meal other than formula or breast milk, the center or provider cannot be reimbursed for the meal.” To summarize, the parent may only supply infant formula or breast milk; other required solid meal components must be supplied by the provider. If you have any additional questions about the reimbursement of infant meals, please contact the First Step office at 800-659-5312.